Governmental Research Notes

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WESTERN GOVERNMENTAL RESEARCH ASSOCIATION

Bureau of Public Administration

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FOURTEENTH ANNUAL CONFERENCE

HOTEL CLAREMONT

OAKLAND-BERKELEY, CALIFORNIA

SEPTEMBER 23 AND 24, 1954

CONFERENCE THEME: "GOVERNMENTAL PROBLEMS OF WESTERN GROWTH"

Tentative plans for WGRA's Fourteenth Annual Conference have been formulated by the executive committee in recent consultations. The topics listed below are subject to change, and the executive committee will welcome suggestions and comments from members. Address your communications to the office of the executive secretary, 346 Library Annex, University of California, Berkeley.

PANEL DISCUSSIONS

I. Public Transit in the Western Metropolis

II. Welfare Problems of an Expanding Population

III. Problems of the Suburban Community

IV. Air and Water Pollution Control

V. Problems of Public School Organization and Finance

VI. Intergovernmental Relations and Tax Inequities

VII. Training for the Public Service

WORKSHOP SESSIONS

I. Methods of Forecasting Demands for Governmental Services

II. Current Problems of Personnel Administration

III. Long Range Planning and Financing of Public Works

IV. The Program of Inter-University Case Studies in Public Administration

V. The Use of Machine Methods in Research and Analysis

PLAN NOW TO ATTEND THE 14th ANNUAL CONFERENCE--HOTEL CLAREMONT, OAKLAND-BERKELEY
SEPTEMBER 23 AND 24, 1954

WESTERN GOVERNMENTAL RESEARCH REPORTS*

An Annotated Checklist Published Quarterly
by the
Western Governmental Research Association

Major Headings

Civil Defense
County Government
Economics, Industry and Labor
Education
Health and Welfare
Highways and Traffic
Legal Problems and Law Enforcement
Local Government
Metropolitan Problems and Municipal Affairs
Natural Resources
Organization and Methods
Personnel, Wages and Salaries
Planning, Housing and Redevelopment
Recreation
State Government
Taxation and Assessment
Veterans' Affairs

CIVIL DEFENSE

Oregon. Civil Defense Agency, The Truck and Bus Driver and Civil Defense. 12p Salem, 1953

COUNTY GOVERNMENT

Contra Costa County Taxpayers' Association, The Public Safety Department. 4p (Organization and administration series, bulletin no. 16) Martinez, 1953

____, Report on Local Public Finance in Contra Costa County 1953. 16p (Public information series, bulletin no. 5) 620 Las Juntas, Martinez, Calif., 1954

Los Angeles County. Chief Administrative Officer, Report 5p Los Angeles, 1953
Outlines the history, functions, and organization of the office of the chief administrative officer.

ECONOMICS, LABOR AND INDUSTRY

California. Department of Industrial Relations. Division of Labor Statistics and Research, Employment and Earnings in the California Aircraft Industry 1940-1953. 9p San Francisco, 1954

____. ____. ____, Union Labor in California 1953. 31p San Francisco, 1953

____. ____. ____, Wage Changes Negotiated in Major California Union Agreements. 16p San Francisco, 1954

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*NOTE: WGRA does not distribute items listed here. To obtain reports, please contact the issuing agency directly.

California. Department of Industrial Relations. Division of Labor Statistics and Research, Work Injuries in California Agriculture, 1952. 12p San Francisco, 1954

California State Federation of Labor, How Much Unemployment? 3p (Your economics and mine no. 22) 995 Market St., San Francisco, 1954
Presents statistical data concerning unemployment in the United States during the past two decades.

California. University. Institute of Industrial Relations, Collective Bargaining and the Public Interest; by Peter O. Steiner. 7p (Reprint no. 48, reprinted from Labor Law Journal, June 1953) Berkeley, 1953

____. ____. ____, The Unemployed Worker During a Period of "Full" Employment; by Joseph W. Barbarino. 31p (Reprint no. 50, reprinted from A Sourcebook on Unemployment Insurance in California) Berkeley, 1954

California. University at Los Angeles. Institute of Industrial Relations, Are Coal Strikes National Emergencies?; by Irving Bernstein and Hugh G. Lovell. 15p (Reprint no. 30, reprinted from Industrial and Labor Relations Review, April 1953) Los Angeles, 1953

____. ____. ____, Governmental Restraints on Featherbedding; by Benjamin Aaron. 41p (Reprint no. 31, reprinted from Stanford Law Review, July 1953) Los Angeles, 1953

____. ____. ____, The Impact of Interpersonal Relations on Ratings of Performance; by Verne Kallejian and others. 5p (Reprint no. 33, reprinted from Public Personnel Review, October 1953) Los Angeles, 1953

____. ____. ____, Public Opinion and the Union Shop; by Benjamin Aaron. 6p (Reprint no. 32, reprinted from Southern Economic Journal, July 1953) Los Angeles, 1953

____. ____. ____, The Role of Public Opinion in Relation to the Mediator; by Edgar L. Warren. 9p (Reprint no. 29, reprinted from Proceedings of the Fifth Annual Meeting, Industrial Relations Research Association) Los Angeles, 1953

Federated Employers of San Francisco. Department of Research and Analysis, The California Unemployment Insurance Code as of January 1954. 13p 2 Pine St., San Francisco, 1954
A comprehensive summary of California law relating to unemployment insurance.

Merchants and Manufacturers Association, Unemployment Insurance. 8p (Survey analysis no. 37) 725 So. Spring St., Los Angeles, 1953
A guide for the handling of unemployment claims.

Montana. University. Bureau of Business and Economic Research, Montana Trade Association Directory. 12p Missoula, 1954
Lists business and trade associations active in Montana.

U.S. Bureau of Labor Statistics. Western Regional Office, Occupational Wage Survey, San Francisco-Oakland, Calif., January 1954. 23p San Francisco, 1954

EDUCATION

California State Chamber of Commerce. Tax Department, California Public School Finance, 1953-54 Compared with Previous Years. 7p San Francisco, 1954
Contains statistical data concerning attendence, expenditures, tax levies and state apportionments.

California Taxpayers' Association, General Fund Major Budget Items, Selected Unified Districts, 1953-1954. 4p (Association report no. 1, 1954 series) 750 Pacific Electric Bldg., Los Angeles, 1954
Compilation of school district budget data.

California Teachers Association, Report of the Fifth Annual Conference on Educational Research. 21p (Bulletin no. 67) 693 Sutter St., San Francisco, 1953

____, Salary and Adjustment Schedules for Teaching and Administrative Personnel, 1953-54. 69p San Francisco, 1953

____, Salary Policy: A Statement by the Salary Committee of the CTA. 16p San Francisco, 1953

Los Angeles. City School District. Budget Division, Pupil-Teacher Ratios in Certain City School Systems Over 100,000 in Population, Elementary Schools, Junior High Schools, and High Schools for Twelve Selected Years During the Period From 1934-35 to 1953-54. 7p Los Angeles, 1954

____. ____. ____, Summary of Certain Statistical Data for Forty-One City School Systems in the United States 1952-53 - 1953-54. 23p Los Angeles, 1954

San Diego County-Wide Committee for the Safety of the School-Age Child. Engineering Subcommittee, San Diego County-Wide Policy on Uniform Traffic Control Devices Relating to Schools and School Crossings. 9p San Diego, 1953

HEALTH AND WELFARE

California. Department of Mental Hygiene, Report to the Legislature on Nursing Personnel Staffing Survey. 13p Sacramento, 1953

California. Department of Mental Hygiene and Langley Porter Clinic, Final Report on California Sexual Deviation Research. 160p (Vol. 20, no. 1) Sacramento, 1954
Summarizes the accomplishment of the sexual deviation research program.

California. Department of Social Welfare, A Medical Study of Incapacitated Fathers Receiving Aid to Needy Children in California. 57p Sacramento, 1954

____. ____, California's Program of Aid to Needy Children in Boarding Homes and Institutions. 34p Sacramento, 1954

____. ____, Self-Support and Self-Reliance. 18p Sacramento, 1954

California. Department of Social Welfare, Social and Economic Characteristics of Old Age Security Recipients in California. 21p Sacramento, 1954

California. University. School of Social Welfare, Report on Local Cooperation and Initiative in the California East Bay Area; by Walter A. Friedlander. 8p Berkeley, 1953
Surveys problems of cooperative citizen action furthering community health and welfare programs.

California Taxpayers' Association, Proposed Victor Valley Hospital District. 30p (Association report no. 633) 750 Pacific Electric Bldg., Los Angeles, 1954

Community Welfare Council of San Diego, Shelter for Children. 28p (Research report no. 2) San Diego, 1954
A study of the temporary shelter care program in San Diego County, 1953

Nevada County, Calif., Committee on Water Pollution Control, Report. 7p Grass Valley, Calif., 1954
Recommends the establishment of a full-scale health department for the county.

Utah. Department of Public Welfare. Bureau of Personnel and Staff Development, You and Your Job. 12p Salt Lake City, 1953
A handbook for employees of the department of public welfare.

Utah Foundation, Federal Participation in Utah's Public Assistance Programs. 4p (Report no. 107) 400 Darling Bldg., Salt Lake City, 1954
Outlines the financing of public assistance activities in Utah.

Washington. Department of Health, Outline of Routine Administration of Welfare Medical Care Program. 7p Olympia, 1953

Welfare Council of Metropolitan Los Angeles. Research Department, Case Reading as a Research Method. 52p (Special report series no. 31) 52p Los Angeles, 1953

____. ____, Housing for the Aged. 23p (Special report series no. 34) Los Angeles, 1953

____. ____, Standard Family Budgets as a Tool in Social Work Agencies. 45p (Special report series no. 35) Los Angeles, 1953

HIGHWAYS AND TRAFFIC

Arizona. Highway Department. Division of Economics and Statistics, Passing Bay Recommendations for Yarnell Hill - U.S. 89. 35p Phoenix, 1953

____. ____. ____, Report on Congestion Caused by Trucks on Uphill Mountain Grades. 39p Phoenix, 1953

California. Legislative Auditor, Special Censuses for Distribution of Highway and Motor Vehicle License Fee Funds to Cities. 10p Sacramento, 1954
Recommends that apportionments of gas tax and motor vehicle in lieu payments be based on the population of cities as determined by the last decennial census.

California. Senate. Interim Committee on Highways, Streets and Bridges, Road Deficiencies in California Counties. 37p Sacramento, 1954
A study of the county road system and of road needs.

Western Highway Institute, Terminal Financing: A Panel Discussion. 40p (Technical bulletin series no. 5) 417 Market St., San Francisco, 1953
A discussion of truck terminal financing by representatives of the banking, mortgage loan, industrial realty, and building industries.

LEGAL PROBLEMS AND LAW ENFORCEMENT

California. Legislative Counsel, Opinion re the Central Valley Project. 14p Sacramento, 1954

____. ____, Report on Legislation Necessary to Maintain the Codes. 35p Sacramento, 1954

California. Legislature. Joint Interim Committee on Governmental Reorganization. Subcommittee on Alcoholic Beverage Control, Reports. v.p. Sacramento, 1953-1954
Reports on subcommittee hearings held at Woodland, San Francisco, Los Angeles, San Diego and Sacramento.

Commonwealth Club of California, State vs. Local Liquor Control. 35p (In Transactions, vol. 48, no. 3) San Francisco, 1954
Presents arguments for local and state liquor control, and suggests patterns for improved state control.

Washington. Department of Public Institutions. Division of Children and Youth Services, A Comparative Analysis of Juvenile Court Statistics for Counties in the State of Washington. 10p Olympia, 1953

LOCAL GOVERNMENT

Oregon. University. Bureau of Municipal Research and Service, The Units of Local Government in Oregon, 1951. 16p Eugene, 1954
Tabulates and describes the traditional units of local government, giving particular attention to special districts for resource development.

METROPOLITAN PROBLEMS AND MUNICIPAL AFFAIRS

California. University. Department of City and Regional Planning, Problems of Decentralization in Metropolitan Areas. 46p Berkeley, 1954
The proceedings of the first annual University of California conference on city and regional planning.

Colorado Springs. City Manager, Survey of the City of Colorado Springs Insurance Program. 5p Colorado Springs, 1953
Recommends a revised insurance purchasing procedure for Colorado Springs.

Coro Foundation, Area Development Survey: San Leandro-Hayward Urban Fringe Area, Alameda County, California. 69p Pacific Bldg., San Francisco, 1953

The Dalles, Ore. City Manager, Considerations in Connection with the Refuse Disposal Problem Currently Facing The Dalles, Oregon and Environs. 12p The Dalles, 1954

Municipal Finance Officers Association of the United States and Canada, An Administrative Case Study of Performance Budgeting in the City of Los Angeles, California; by George A. Terhune. 31p (Accounting publication series no. 11-1) 1313 East 60th St., Chicago, 1954
Describes the installation of performance budgeting in Los Angeles, and evaluates the results.

Richmond. Department of Public Works, The Proposed Relocation of Railroad Facilities in Richmond, California. n.p. Richmond, 1953
A proposal to reduce the disrupting influences of the railroads upon Richmond's physical layout.

San Jose. City Council, Petition to Intervene in Behalf of Southwest Airways Company for Route No. 76. v.p. San Jose, 1953
A petition to the Civil Aeronautics Board favoring a route which would provide direct air service from San Jose north to Stockton, Sacramento and Reno, and south to Bakersfield, Inyokern and Las Vegas.

San Jose. City Manager, Bargain in Good Government. 9p San Jose, 1953
A proposed plan for the annexation of the Pala No. 1 area to San Jose.

____. ____, San Jose Administrative Manual. v.p. San Jose, 1954
Contains statements of policies and procedures, and illustrations of forms used, in all phases of city-wide administration.

Stone and Youngberg, Financing Sewerage Facilities in the Rio Linda County Water District. 50p Russ Bldg., San Francisco, 1953
Recommends that the district apply for a 2 percent loan from the state for the construction of a modern community sewerage system.

____, Report and Recommendations on the Financing of Off-Street Parking Facilities in the City of Petaluma. 18p Russ Bldg., San Francisco, 1954
Recommends that the city pledge its net curb parking meter revenue to the construction and acquisition of off-street parking lots.

Town Hall of Los Angeles. Regional Planning and Development Section, Monorail Systems for Mass Rapid Transit; by Edward H. Anson. 11p Los Angeles, 1953
A comparison of the various monorail systems.

Washington. University. Bureau of Governmental Research and Services, Garbage Collection and Disposal Methods and Practices in Washington Cities. 38p (Information bulletin no. 163) Seattle, 1954

NATURAL RESOURCES

American Society of Civil Engineers, Salt Water Barriers in the San Francisco Bay; by B. L. Nishkian. 11p 33 West 39th St., New York City, 1953
Presents the conflicting arguments concerning salt water barriers.

California. Assembly. Interim Committee on Conservation, Planning and Public Works, Legal Functions of Existing State Agencies. v.p. Sacramento, 1953
A summary of the functions of state agencies concerned with water problems.

California. Assembly. Interim Committee on Conservation, Planning and Public Works, Progress Report. 21p Sacramento, 1954
Summarizes the activities of the committee up to March 22, 1954

____. ____. ____, Subcommittee on the Central Valley Project, State Ownership and/or State Operation of the Central Valley Project. 196p Sacramento, 1954
Proceedings of a hearing held in Visalia, California, January 15, 1954.

California Forest Pest Control Action Council, Forest Insect Conditions in California as Revealed by Surveys During 1953. 12p Sacramento, 1954

County Supervisors Association of California, Fiscal Water Problems and Two Proposals for Solution; by Vincent T. Cooper. 6p Sacramento, 1954
Suggests the establishment of a water research department at the University of California, and the imposition of a water users tax.

Nevada. State Engineer, Nevada Water Law. 75p Carson City, 1953
Includes a summary of procedure for the adjudication of water rights and for the appropriation of public water.

Public Affairs Institute, A Look Into Hells Canyon; by Benton J. Stong and Leland Olds. 31p 312 Pennsylvania Ave., S.E., Washington, D.C., 1953

Stone and Youngberg, Financial and Economic Report on the Control and Use of Russian River Water. 107p Russ Bldg., San Francisco, 1954
Reports on the financial feasibility of the proposed Coyote Valley Reservoir on the Russian River in Sonoma County, California.

U.S. Department of Agriculture. Agricultural Conservation Program, Handbook. 31p Washington, D.C., 1953
Describes the 1954 agricultural conservation program for California.

Washington. State College. Bureau of Economic and Business Research, Natural Gas in the Pacific Northwest, Some Economic Aspects; by William Iulo. 110p (Bulletin no. 25) Pullman, 1953
Discusses the development of the natural gas industry, utilization of natural gas by various types of consumers, the energy use pattern of the Pacific Northwest, and regional markets for natural gas.

ORGANIZATION AND METHODS

Standard Oil Company of California. Department on Organization, More Profit - Less Paper Through Work Simplification. 59p San Francisco, 1953
Explains office survey techniques utilized by the Standard Oil Company.

PERSONNEL, WAGES AND SALARIES

California Taxpayers' Association, The County Employees Retirement Law of 1937, 1953 Additions, Amendments, and Repeals. 31p (Association study no. 630) 750 Pacific Electric Bldg., Los Angeles, 1953

____, 1953-1954 Salary Schedules of Selected School Districts. 81p (Association study no. 631) 750 Pacific Electric Bldg., Los Angeles, 1954

Federated Employers of San Francisco, Proposed New Rules on Deductions from the Salary of Executive, Administrative and Professional Employees Under the Fair Labor Standards Act. 3p 2 Pine St., San Fransicso, 1954

League of California Cities, A Suggested Personnel System. v.p. Berkeley, 1954
Contains a statement of public personnel principles, a suggested ordinance for California cities, a revised ordinance for manager cities, and proposed rules and regulations for municipal personnel systems.

Orange County Employees' Association, Successful Supervision. 36p Santa Ana, Calif., 1954
A guide for supervisory employees, the outgrowth of a recent training program.

Oregon. University. Bureau of Municipal Research and Service, in cooperation with the League of Oregon Cities, Salary Rates of Officials and Employees in 187 Oregon Cities. 20p (Information bulletin no. 92) Eugene, 1954

San Francisco. Civil Service Commission, Salary and Wage Survey Report 1954-55. v.p. 2 pts. San Francisco, 1954

Washington. Personnel Board, A Study of Fringe Benefits. 6p Olympia, 1953
Compares vacation and sick leave policies, and retirement, health and group insurance benefits in the Washington state government, other state governments, private industries in the state of Washington, selected U.S. cities, and the federal civil service.

PLANNING, HOUSING AND REDEVELOPMENT

Coro Foundation, A Study of the Effect of Land Acquisition for the Bayshore Freeway on San Francisco Industry. n.p. Pacific Bldg., San Francisco, 1954
An intern project prepared in cooperation with the San Francisco department of city planning.

Hayward. Planning Commission, Hayward Prepares a Master Plan for Future Development. 96p Hayward, Calif., 1953

Los Angeles. Planning Commission, Procedures. 53p Los Angeles, 1953
Prescribes the procedures to be followed in conducting the commission's business.

San Francisco. Department of City Planning, Capital Improvement Program, 1954-55 Through 1959-60. 96p San Francisco, 1954
Describes the city-wide land use plan, the trafficways plan, and the civic center plan.

San Francisco Bay Area Council, Regional Planning Needs of the San Francisco Bay Area; by Van Beuren Stanbery. 53p 130 Market St., San Francisco, 1954
Analyzes the forces directing Bay Area development, reviews activities of the city and county planning agencies, and summarizes the regional planning needs of the area.

San Jose. Planning Commission, Fire Stations Location Plan. 34p San Jose, 1953
A plan for the construction, rehabilitation and abandonment of a number of San Jose's fire stations.

Seattle. Planning Commission, Population Trends and Projections, Seattle Standard Metropolitan Area by Major Divisions: 1920-1970. 6p (Current planning research no. 14) Seattle, 1954

RECREATION

California. University. Bureau of Public Administration, Community Recreation Problems During California's Rapid Growth: by Kenneth Decker. 9p Berkeley, 1954

California Recreation Research Council, Studies and Research Compilation 1953-54. 4p Berkeley, 1954

Metropolitan Recreation and Youth Services Council, Fees and Charges for the Use of Recreation Facilities Under the Auspices of Public Recreation Departments. 18p 206 S. Spring St., Los Angeles, 1954.
Compiles data for recreation facilities within Los Angeles County.

Washington. University. Bureau of Governmental Research and Services, in cooperation with the Association of Washington Cities, Suggested Park and Recreational Ordinances, Park Board and Departments. 35p (Information bulletin no. 165) Seattle, 1954
Sets forth sample ordinances for administrative and advisory park boards.

STATE GOVERNMENT

California. Department of Public Works. Division of Architecture, Handbook of Information. 43p Sacramento, 1953
Outlines the division's purpose, organization, functions, and procedures.

Colorado Public Expenditure Council, Colorado State Finances, January 1954. 32p Denver, 1954
Considers the over-all state financial picture, the earmarking of state revenue, the state general fund, property tax trends, federal grants-in-aid, and shared taxes.

Hawaii. University. Legislative Reference Bureau, Directory of Agencies and Officers: Territory of Hawaii. ed. 7 125p Honolulu, 1954

Oregon. Department of Finance and Administration, Purchasing Manual. 157p Salem, 1953
Explains the operation of Oregon's state purchasing system.

Oregon. Secretary of State, Oregon Blue Book 1954. 450p Salem, 1954
The official directory of state and local government in Oregon.

U.S. Congress. Senate. Committee on Interior and Insular Affairs, Report to Accompany Senate Bill 50 Providing for the Admission of Alaska Into the Union. 45p (83: 2, S.R. no. 1029) Washington, D.C., 1954
Analysis of a bill which (1) provides the machinery for the admission of Alaska, (2) sets forth the conditions under which Alaska can be accepted as a state, and (3) makes the necessary arrangements with respect to various governmental functions involved in the change of Alaska's status.

Utah Foundation, Federal-State Relations in Utah. 4p (Report no. 104) 400 Darling Bldg., Salt Lake City, 1953

____, State and Local Government in Utah. 244p Salt Lake City, 1954
The preliminary draft of a textbook on Utah government.

____, Utah State Government Financial Summary, 1953-55 Biennium. 4p (Report no. 106) Salt Lake City, 1954

TAXATION AND ASSESSMENT

California. Board of Equalization. Division of Research and Statistics, The California Sales Tax: Sample Audit Program. 50p Sacramento, 1954
Reports on results of the state sales tax audit program.

Oregon. University. Bureau of Municipal Research and Service, Property Tax Levies in Oregon Cities 1953-54. 26p (Information bulletin no. 91) Eugene, 1953
A statistical analysis prepared with the cooperation of the League of Oregon Cities and the Oregon Finance Officers Association.

VETERANS' AFFAIRS

California. Department of Veterans Affairs. A Handbook of California Benefits for Veterans. 70p Sacramento, 1953

Oregon. Department of Veterans' Affairs, Veterans' Benefits of the State of Oregon. 31p Salem, 1953

IN THE NEWS

J. Lyle Cunningham, former executive committee member of WGRA, now in Rio de Janeiro where he is heading the Public Administration Program in technical cooperation for the Foreign Operations Administration, reports several significant research projects under way, including a complete classification and pay plan for the Brazilian federal government, the formulation of a new personnel system for the state and city of Sao Paulo, a reorganization survey of the medical services of a large social security institute, and the establishment of new schools of public and business administration.

George A. Terhune, immediate past president of WGRA, and chief administrative analyst, City of Los Angeles, announces the first of a series of publications by the committee on performance budgeting and unit cost accounting of the Municipal Finance Officers Association, entitled "An Administrative Case Study of Performance Budgeting in the City of Los Angeles" (Accounting Publication No. 11-1). The publication was written by Mr. Terhune and prefaced by Samuel Leask, Jr., city administrative officer, City of Los Angeles. Western members of the committee include Samuel Roberts, chairman; Orin K. Cope, vice-chairman; John L. Williams, director of finance, City of Phoenix, Arizona; and Frank A. Lowe, assistant administrative officer, City of Los Angeles.

Robert M. Kamins has returned from sabbatical leave to his position as assistant director of the Legislative Reference Bureau, University of Hawaii. Mr. Kamins has been serving as a visiting professor at the Institute of Social Studies at the Hague.

George W. Bemis, WGRA executive committee member, has taken an 18-month leave of absence from Sacramento State College, where he was chairman of the division of

social sciences. Mr. Bemis is in Brazil, where he will act as state and local government advisor with the United States Foreign Operations Administration.

Winston W. Crouch, director, Bureau of Governmental Research, UCLA, and Judith Jamison, public administration analyst of the Bureau of Governmental Research, are preparing for summer publication another Civil Service Assembly handbook entitled "The Role of the Civil Service Commissioner."

Kenneth Bragg, Arthur Atkinson, David Myers and Ralph Miner, formerly of the Bonneville Power Administration, have been appointed to administrative positions in the City of Los Angeles.

Gordon Forrest has been appointed to the staff of the League of California Cities. Mr. Forrest was formerly assistant city manager and director of public works in the City of Pacific Grove.

Miriam Roher Resnick, specialist in the popularization of research data and government reports, has announced the end of her temporary retirement. She is again available to assist public officials with their reporting problems. Mrs. Resnick may be reached at 2401 Shelby Ave., San Jose 25, California.

George R. Normington has been promoted to associate administrative analyst, management analysis section, state department of finance, Sacramento.

Vincent T. Cooper, assistant manager, county supervisors Association of California, announces the release of a study entitled "County Road Deficiencies in California," published by the Senate of the State of California. The work culminates two years of extensive research by the association.

Charles Flanagan, formerly of the Air Materiel Area of Oklahoma, has been transferred to the position of chief, procurement of funds, Sacramento Air Materiel Area.

Pierce H. Fazel, chief administrative analyst, State Department of Finance, Sacramento, announces that the California State Employees Association, Chapter 2, has scheduled the Institute on Government for June 4-5 in Sacramento.

Louis J. Kroeger will speak on "Public Administration in the Philippines" at the May 13th meeting of the Sacramento Chapter of the American Society for Public Administration.

Ernest H. Campbell, assistant director, Bureau of Governmental Research and Services, University of Washington, announces the Annual Convention of the Association of Washington Cities, to be held in the city of Spokane, Washington June 10-11, 1954, and the 19th Annual Institute of Government, to be held on the University of Washington campus during the week of July 12-16, 1954.

The Legislative Service Conference - Seventh Annual Meeting has been scheduled for September 8-11, 1954, San Francisco, California.

The Western Regional Conference of the Civil Service Assembly of the United States and Canada will hold its 1954 western regional meeting at the Hotel Miramar, Santa Monica, California, May 17-18-19. Samuel C. May, director of the Bureau of Public Administration, University of California, will deliver the luncheon address on the 19th on "A Code of Ethics for Public Personnel People."

THE JOB FINDER

Positions Available

Health Educational Director, Sonoma County, California ($357-429). Graduation and one year graduate study in Health Education required. Final filing date for examination May 18, 1954. Applications may be secured by writing Room 117, Court House, Santa Rosa, California

City Planner, Mountain View, California. Salary open. College graduation with experience in planning or a closely related field. Write City Manager, City Hall, Mountain View, California.

Executive Director ($5,604-6,936) and Administrative Assistant ($3,560-4,368), Colorado Municipal League. Write Director, Bureau of State and Community Service, 327 Norlin Library, Boulder, Colorado.

Chief Planning Division, San Diego, California ($6,084-7,044). Degree in planning or a related field and 3 or 4 years' professional experience required. Write Willis H. Miller, Director of Planning, San Diego 1, California.

GOVERNMENTAL RESEARCH NOTES

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